

**Strategic Planning  
Environmental Scanning Task Group  
Wednesday, June 6, 2018**

**Minutes**

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**Present:**

Dr. Ron Clinton, President

Alan Carter, Chair of the Strategic Planning Committee

Toni LaBeff, Chair of the Environmental Scanning Task Group

Jim Swann

Dr. Josh Stewart

Heidi Wooten

Linsey Harwell

Janice Allen

Deborah Strong

Elaine Ezell

1. Dr. Clinton welcomed The Environmental Scanning Task Group and thanked them for serving. He shared a brief overview of the Strategic Planning Process and established an expected timeline with recommendations to be made to the President/Cabinet by the Steering Committee before December 10, 2018, and the finished product ready for budget preparations in March 2019.
2. Dr. Clinton presented the Charge being made to the Steering Committee/Environmental Scanning Task Group. (copy attached)
3. Dr. Clinton shared the Board and President goals through a PowerPoint presentation. (copy attached)
4. Toni LaBeff addressed the committee and talked briefly about our timeline. The following meetings were scheduled for the summer:
  - June 20th, 1:00-4:00 – Topic: 60X30TX
  - July 11<sup>th</sup>, 1:00-4:00
  - July 25<sup>th</sup>, 1:00-4:00
  - August 1<sup>st</sup>, 1:00-4:00
  - August 15<sup>th</sup>, 1:00-4:00